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## MEMORANDUM

**TO:** CRRA Organizational Synergy & Human Resources Committee  
**FROM:** Moira Benacquista, HR Specialist/Board Secretary  
**DATE:** January 25, 2013  
**RE:** Notice of Regular Telephonic Meeting

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There will be a regular telephonic meeting of the Organizational Synergy and Human Resources Committee of the CRRA Board of Directors on Monday, January 28, 2013, at **11:00 am** in the Legal Conference Room at the CRRA offices, 100 Constitution Plaza, Hartford, CT.

The purpose of the meeting will be to discuss the following matters:

- I. Approval of Minutes of the Nov. 26, 2012, OS&HR Committee Meeting (Attachment A).
- II. Approval of Minutes of the January 8, 2013, Special Meeting of the OS&HR Committee (Attachment B).
- III. Executive Session to discuss personnel matters.

If you will be unable to attend, please notify Moira Benacquista at (860) 757-7787 immediately.

cc: Tom Kirk, President  
Jim Bolduc, CFO  
Eric Womack, Dir. HR & Admin